

# NEXTGEN 5.0

**Position:** Newsletter Editor

**Location:** Remote

**Type:** Volunteer Work

**Commitment:** ≈ 3 Hours a Week

**Start Date:** ASAP

## About NextGen 5.0

NextGen 5.0 is a pioneering non-profit, independent, and virtual think tank committed to inspiring and empowering the next generation of peace and security leaders in order to build a more secure and prosperous world.

We do this through:

**Research:** We perform rigorous analysis of critical global, regional, and country-specific security challenges that bring forward fresh perspectives, new approaches, and innovative policy solutions.

**Leadership:** We foster analytical, problem-solving, and leadership skills in the next generation of security experts in order to prepare them to advance their careers and compete in today's global job market.

**Participation:** We engage in ongoing discussions and initiatives with global institutes, universities, and private companies about how to promote youth participation in the realm of international security affairs and how to better utilize their unique skills, knowledge, and perspectives.

## About the role

The NextGen 5.0's Communications Team is currently looking to recruit a Newsletter Editor in a voluntary capacity. The successful candidate will be responsible for writing, editing and sending NextGen 5.0's bi-weekly/monthly newsletter.

This is an opportunity to join the growing team of NextGen 5.0 and be part of an engaged global community of outstanding students and young professionals interested in security and counter-terrorism issues.

This position requires **approximately up to three hours per week**; successful candidates will be able to make at least **six months commitment** to the role.

## Tasks and Responsibilities

The position reports directly to the Director of Communications, and entails working closely with other communications staff, project managers, and projects staff.

The successful applicant will be responsible for the following activities.

- Manages writing and editing of bi-weekly/monthly newsletter;
- Manages strategy and new initiatives for the newsletter;
- Contributes to team effort of promoting NextGen 5.0 events and publications through our newsletter.

## Desired Skills and Experience

- Experience writing and editing a newsletter
- Excellent time-management skills, ability to meet deadlines, and attention to detail.
- Experience with HTML;
- Excellent written and spoken English skills;
- Good interpersonal and cross-organisational communications skills;
- Detail oriented and prompt response to emails.

## **Eligibility and Selection**

- Position is **unpaid** and **part-time**.
- Candidates are not required to be NextGen 5.0 members to apply.

## **How to Apply**

To apply, please fill the **online application form** or send your resume as an attachment to **contact@nextgen50.org**

Please, include “Newsletter Editor Application” in the subject line.

All successful candidates should ideally be ready to start as soon as possible.

**Please note that all staff members are non-remunerated volunteers, giving up their time alongside their own professional/academic activity.**